

**BUTTE SCHOOL DISTRICT NO. 1  
BOARD OF TRUSTEES  
REGULAR MEETING  
JUNE 20, 2022**

The Board of Trustees held a Regular Meeting on Monday, June 20, 2022 at 5:00 p.m. at the East Middle School Library with Chairperson Ann Boston presiding. Trustees present were Patti Hepola, Susanne Dauenhauer, Kelly Lee, and Kathy Milodragovich. Trustee Billteen, Joseph and Klobucar were absent. Also present were Judy Jonart, Superintendent, Karen Alley, Director of Human Resource and Kevin Patrick, Director of Business Affairs.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**WELCOME AND DIRECTIONS FOR PUBLIC PARTICIPATION**

**APPROVAL OF MINUTES**

**Item 1 – Regular Board Meeting, May 16, 2022**

Trustee Hepola made motion to approve, second by Trustee Lee. Motion carried unanimously.

**Item 2 – Special Board Meeting-Canvass of Votes, May 16, 2022**

Trustee Hepola made motion to approve, second by Trustee Lee. Motion carried unanimously.

**Item 3 – Special Board Meeting, May 31, 2022**

Trustee Dauenhauer made motion to approve, second by Trustee Lee. Motion carried unanimously.

**Item 4 – Special Board Meeting, June 8, 2022**

Trustee Hepola made motion to approve, second by Trustee Milodragovich. Motion carried unanimously.

**Item 5 – Special Board Meeting-Closed Session, June 8, 2022**

Trustee Dauenhauer made motion to approve, second by Trustee Hepola. Motion carried unanimously.

**COMMUNICATIONS**

**Item 6 – Update of ARP**

Judy Jonart, Superintendent, updated the Board on the ARP. Judy stated there have been no changes since the removal of masks. We continue to work on goals and action plans. Chair Boston asked about providing security to the Administration and Curriculum buildings. Judy stated they are assessing Butte High School first and then will address those two buildings.

**Item 7 – Accreditation Status Report**

Judy Jonart, Superintendent, stated that the Butte School District has met regular accreditation with no deviations. Thank you to everyone!

**Item 8 – Special Education Monitoring Report**

Kathy Cannon, Special Education Director, updated the Trustees on the Monitoring report. Kathy stated that the report was from early April and she commended teachers for the well written reports. They will need to submit more evidence by December 1<sup>st</sup>. Issues were with the IEP timelines and IEP/Evaluations signatures. Some of the complications were due to Covid and some students not enrolled. Judy Jonart, Superintendent stated this was complicated due to three different people doing the reporting and the audit happened during remote learning. The District is aware of what to submit to OPI. Kathy also stated that the monitoring was done remotely by OPI, so uploading was an issue. Judy explained we will continue



to submit evidence of signed documents. There are some training needs for some teachers, which will happen in the fall. Judy thanked Kathy for her services to the Butte School District. Chair Ann Boston, also thanked Kathy.

**Item 9 – Public Comment On Items Not On Agenda**

None

**CONSENT AGENDA**

**Item 10 – Consent Agenda**

**• Payroll, Claims, Expenditure Report, & Revenue Reports (April and May 2022)**

4/30/2022		Please transfer from the funds listed below into the PAYROLL CLEARING FUND to cover warrant #5000642728 - 5000642938	Transfers	
Account		Description	Debit	Credit
7760.000.1010.00.000	101	ELEM GENERAL FUND		\$1,555,243.07
7760.000.1010.00.000	110	ELEM TRANSPORTATION FUND		\$76,601.13
7760.000.1010.00.000	112	SCHOOL FOOD SERVICE FUND		\$66,668.20
7760.000.1010.00.000	114	ELEM RETIREMENT FUND		\$247,120.03
7760.000.1010.00.000	117	ELEM ADULT EDUCATION FUND		\$5,812.92
7760.000.1010.00.000	119	MEDICAID SPECIAL SERVICES		\$29,091.50
7760.000.1010.00.000	121	ELEM SICK LEAVE RESERVE		\$26,234.68
7760.000.1010.00.000	133	ESSER RELATED SERVICES		\$7,507.23
7760.000.1010.00.000	134	INDIAN ED GRANTS060A080100		\$3,334.99
7760.000.1010.00.000	143	RSVP GRT LOCAL FUNDS		\$218.64
7760.000.1010.00.000	147	KINDERGARTEN ONE TIME ONLY FUNDS		\$5,979.77
7760.000.1010.00.000	149	RSVP		\$4,987.42
7760.000.1010.00.000	153	IDEA B 47-0840-7711		\$124,537.65
7760.000.1010.00.000	155	IDEA PRESCHOOL 47-0840-7911		\$5,488.89
7760.000.1010.00.000	156	TITLE VB		\$1,299.60
7760.000.1010.00.000	162	21ST CENTURY STATE GRANT 47-0840-1711		\$18,984.79
7760.000.1010.00.000	186	PAYROLL CLEARING ACCOUNT	\$2,179,110.51	
7760.000.1010.00.000	201	H S GENERAL FUND		\$754,929.17
7760.000.1010.00.000	210	H S TRANSPORTATION FUND		\$39,298.34
7760.000.1010.00.000	214	H S RETIREMENT FUND		\$116,695.69
7760.000.1010.00.000	217	H S ADULT EDUCATION FUND		\$5,551.74
7760.000.1010.00.000	221	H.S. SICK LEAVE RESERVE		\$12,926.19
7760.000.1010.00.000	225	AGGREGATE-INDIRECT COSTS		\$17,787.27
7760.000.1010.00.000	231	TITLE I 47-1212-3111		\$68,389.61
7760.000.1010.00.000	234	ESSER II		\$56,133.82
7760.000.1010.00.000	238	GRADUATION COACH GRANT		\$4,942.60
7760.000.1010.00.000	239	ESSER III		\$75,404.67
7760.000.1010.00.000	241	TITLE II-A TCHR TRAINING 47-1212-1411		\$25,600.13
7760.000.1010.00.000	244	SCHOOLWIDE		\$34,547.87
7760.000.1010.00.000	248	ADULT BASIC ED (ABLE) 47-1212-5611		\$4,433.14
7760.000.1010.00.000	268	MT DIGITAL ACADEMY		\$3,332.94
7760.000.1010.00.000	275	ACTIVITY BUS SERVICE FUND		\$7,433.26
7760.000.1010.00.000	277	ARP-HOMELESS CHILDREN AND YOUTH		\$2,781.52
7760.000.1010.00.000	284	H.S.CO-CURR ACTIVITIES FUND		\$977.01
7760.000.1010.00.000	186	PAYROLL CLEARING ACCOUNT	1,231,164.97	



5/31/2022		Please transfer from the funds listed below into the PAYROLL CLEARING FUND to cover warrant #5000643144 - 5000643349	Transfers	
Account		Description	Debit	Credit
7760.000.1010.00.000	101	ELEM GENERAL FUND		\$1,532,520.73
7760.000.1010.00.000	110	ELEM TRANSPORTATION FUND		\$68,562.75
7760.000.1010.00.000	112	SCHOOL FOOD SERVICE FUND		\$71,720.55
7760.000.1010.00.000	114	ELEM RETIREMENT FUND		\$240,387.51
7760.000.1010.00.000	117	ELEM ADULT EDUCATION FUND		\$1,850.56
7760.000.1010.00.000	119	MEDICAID SPECIAL SERVICES		\$21,970.16
7760.000.1010.00.000	121	ELEM SICK LEAVE RESERVE		\$123.07
7760.000.1010.00.000	133	ESSER RELATED SERVICES		\$7,447.10
7760.000.1010.00.000	134	INDIAN ED GRANTS060A080100		\$3,334.94
7760.000.1010.00.000	143	RSVP GRT LOCAL FUNDS		\$218.64
7760.000.1010.00.000	147	KINDERGARTEN ONE TIME ONLY FUNDS		\$5,767.84
7760.000.1010.00.000	149	RSVP		\$4,987.35
7760.000.1010.00.000	153	IDEA B 47-0840-7711		\$118,982.95
7760.000.1010.00.000	155	IDEA PRESCHOOL 47-0840-7911		\$4,730.86
7760.000.1010.00.000	156	TITLE VB		\$92.43
7760.000.1010.00.000	162	21ST CENTURY STATE GRANT 47-0840-1711		\$9,762.36
7760.000.1010.00.000	186	PAYROLL CLEARING ACCOUNT	\$2,092,459.80	
7760.000.1010.00.000	201	H S GENERAL FUND		\$844,341.05
7760.000.1010.00.000	210	H S TRANSPORTATION FUND		\$35,298.56
7760.000.1010.00.000	214	H S RETIREMENT FUND		\$130,162.19
7760.000.1010.00.000	217	H S ADULT EDUCATION FUND		\$5,551.66
7760.000.1010.00.000	225	AGGREGATE-INDIRECT COSTS		\$15,379.66
7760.000.1010.00.000	231	TITLE I 47-1212-3111		\$69,212.13
7760.000.1010.00.000	234	ESSER II		\$68,776.77
7760.000.1010.00.000	238	GRADUATION COACH GRANT		\$5,016.29
7760.000.1010.00.000	239	ESSER III		\$57,358.25
7760.000.1010.00.000	241	TITLE II-A TCHR TRAINING 47-1212-1411		\$26,027.74
7760.000.1010.00.000	242	TITLE IV, PART A - STUDENT SUPPORT AND ACADEMIC EN		\$2,903.18
7760.000.1010.00.000	244	SCHOOLWIDE		\$34,432.08
7760.000.1010.00.000	245	CARL PERKINS 47-1212-8111		\$4,795.28
7760.000.1010.00.000	248	ADULT BASIC ED (ABLE) 47-1212-5611		\$4,091.75
7760.000.1010.00.000	275	ACTIVITY BUS SERVICE FUND		\$12,409.41
7760.000.1010.00.000	277	ARP-HOMELESS CHILDREN AND YOUTH		\$1,396.86
7760.000.1010.00.000	284	H.S.CO-CURR ACTIVITIES FUND		\$1,261.18
7760.000.1010.00.000	186	PAYROLL CLEARING ACCOUNT	1,318,414.04	



		Please transfer from the funds listed below into the CLAIMS CLEARING FUND to cover warrant # 7000787321 to warrant # 7000787676		
5/31/2022	Account	Description	Transfers Debit	Credit
	7760.000.1010.00.000	101 ELEMENTARY GENERAL FUND		332,028.76
	7760.000.1010.00.000	110 ELEMENTARY TRANSPORTATION FUND		7,469.45
	7760.000.1010.00.000	112 SCHOOL FOOD SERVICE FUND		171,632.95
	7760.000.1010.00.000	114 ELEM RETIEMENT		999.80
	7760.000.1010.00.000	117 ADULT ED		7.36
	7760.000.1010.00.000	119 MEDICAID		6,828.77
	7760.000.1010.00.000	128 ELEM TECHNOLOGY FUND		1,302.41
	7760.000.1010.00.000	134 INDIAN ED		557.71
	7760.000.1010.00.000	138 CSCT		53,948.54
	7760.000.1010.00.000	149 RSVP		7,953.89
	7760.000.1010.00.000	153 IDEA PART B		366.20
	7760.000.1010.00.000	155 IDEA PRESCHOOL		28.26
	7760.000.1010.00.000	160 ELEM BUILDING		8,682.20
	7760.000.1010.00.000	189 COBRA		6,850.26
	7760.000.1010.00.000	187 CLAIMS CLEARING ACCOUNT	598,656.56	
	7760.000.1010.00.000	201 HIGH GENERAL		143,557.24
	7760.000.1010.00.000	210 HIGH TRANSPORTATION		3,574.85
	7760.000.1010.00.000	218 HS TRAFFIC ED		1.16
	7760.000.1010.00.000	230 FACS		4,224.41
	7760.000.1010.00.000	231 TITLE - BASIC		4,623.12
	7760.000.1010.00.000	233 TECH ED		129.50
	7760.000.1010.00.000	234 ESSER II - BASE		66,708.81
	7760.000.1010.00.000	237 ESSER II - SPECIAL NEEDS		9,522.57
	7760.000.1010.00.000	239 ESSER III		1,249,497.50
	7760.000.1010.00.000	241 TITLE II-A TCHR TRAINING 47-1212-1411		12,176.00
	7760.000.1010.00.000	245 Perkins		6,217.63
	7760.000.1010.00.000	248 ADULT BASIC ED (ABLE) 47-1212-5611		1,966.86
	7760.000.1010.00.000	255 HEALTH ED		35.00
	7760.000.1010.00.000	270 JOBS FOR MONTANA GRADUATES (JMG)		1,348.36
	7760.000.1010.00.000	275 ACTIBITY BUS FUND		687.50
	7760.000.1010.00.000	284 CO-CURRICULAR		27,927.44
	7760.000.1010.00.000	187 CLAIMS CLEARING ACCOUNT	1,532,197.95	

ACCOUNTS PAYABLE  
REIMBURSEMENTS

Letter #5A  
  
MONTH: MAY 2022  
  
DATE: JUNE 13, 2022

CLAIMS	ELEMENTARY	HIGH	TOTAL
*****GENERAL FUND*****			
NONE			
	\$0.00	\$0.00	\$0.00
****TRANSPORTATION****			
Reimb for Overpayment for contributions/tools/sick leave F. Harvey	\$970.71	\$478.11	\$1,448.82
TRANSPORTATION TOTAL	\$970.71	\$478.11	\$1,448.82
****FOOD SERVICES****			
NONE			
FOOD SERVICE TOTAL			
*****FEDERALS*****			
NONE			
TOTAL REIMBURSEMENTS	\$0.00		\$0.00

NOTE: A complete and detailed listing of the Payroll and Claims Warrants, Budget Transfers and Revenue Reports is on file in the Clerk’s Office and by this reference is made part of these minutes.

- Student Activity Fund Report from East Middle School (April 2022)
- Student Activity Fund Report from Butte High School (April 2022)

Trustee Hepola made motion to approve, second by Trustee Lee. Motion carried unanimously.

**PERSONNEL**

**Item 11 – Personnel Action Report (PAR) – June 20, 2022**

Karen Alley, Director of Human Resource presented the following PAR to the Board for approval.

Butte School District No. 1

Personnel Action Report

Board Meeting June 20, 2022

**Certified Personnel**

**Appointment:**

Katilyn Fleury	08/23/22	Physical Therapist, District
Andrew Kelly	08/23/22	Social Studies Teacher, EMS
Jennifer Nettleton	08/23/22	Special Education Teacher, District/West
Kevin Nettleton	08/23/22	Special Education Teacher, District/BHCC
Amber Perusich	08/23/22	Math Teacher, EMS
Hannah Telling	08/23/22	English Teacher, BHS
Rachel Ueland	08/23/22	Speech Language Pathologist, District

**Resignation:**

Amber Perusich	08/22/22	6th Grade Teacher, Margaret Leary
Leena Worrell	06/09/22	Special Ed Teacher, Kennedy

**Retirement:**

Kathy Sharon	06/09/23	2nd Grade Teacher, Margaret Leary
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**Classified Personnel**

**Appointment:**

Colette Critelli	08/01/22	District Receptionist, Administration
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**Appointment 2022 Extended School Year**

Stephanie Shumway	06/14/22-07/14/22	Extended School Year Program Para
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**Resignation:**

Colette Critelli	07/31/22	Substitute Food Service, Bus Monitor, Playground Monitor, and Secretary, District
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**Supplemental Personnel**

**Appointment:**

Kotie Dunmire	08/23/22	Student Council Advisor, BHS
Anthony Hoffman	08/23/22	Class Advisor, BHS
Eric Zahler	06/21/22	Head Girls' Flag Football Coach, BHS
Geah Zahler	08/23/22	Student Council Advisor, BHS

**Resignation:**

Terry Faulkner	06/09/22	Student Council Advisor, BHS
Ashley Johnson	06/09/22	Assistant Speech & Debate Coach, BHS
Thomas "Josh" Keltz	06/10/22	Assistant Girls' Basketball Coach, BHS
Leena Worrell	06/09/22	Volleyball Coach, EMS
Pat Worrell	06/09/22	Student Council Advisor, BHS

Trustee Hepola made motion to approve, second by Trustee Lee. Motion carried unanimously.



**Item 12 – 2022-2023 IT Contracts**

Karen Alley, Director of Human Resource presented the following IT Contracts to the Board for approval

Trustee Hepola made motion to approve, second by Trustee Milodragovich. Motion carried unanimously.

**NEW BUSINESS**

**Item 13 – Approval of the Montana Quality Education Coalition (MQEC) Membership**

Judy Jonart, Superintendent, explained the MQEC took OPI to the Supreme Court for not funding education properly. They serve a big role in making sure all communities are treated the same.

Trustee Milodragovich made motion to approve, second by Trustee Hepola. Motion carried unanimously.

**Item 14 – Approval of the 2022-2023 Memorandum of Understanding – Big Brothers Big Sisters**

Judy Jonart, Superintendent, presented the Big Brothers Big Sisters MOU for approval. Ms. Jonart explained that this MOU has been long standing in the District with in school services and has been extremely successful.

Trustee Hepola made motion for approval, second by Trustee Milodragovich. Motion carried unanimously.

**Item 15 – Approval of the 2022-2023 Memorandum of Understanding – Ramsay School**

Kathy Cannon, Special Education Director, presented the MOU with Ramsay for approval. Ms. Cannon explained that this MOU was not brought forth the past couple of years, but due to attrition the services are needed.

Trustee Hepola made motion for approval, second by Trustee Milodragovich. Motion carried unanimously.

**Item 16 – Approval of 2022-2023 Contract – Dr. Susan Kalarchik, Audiologist**

Kathy Cannon, Special Education Director, presented the contract for services provided by Dr. Susan Kalarchik, for Audiologist services.

Trustee Hepola made motion to approve, second by Trustee Lee. Motion carried unanimously.

**Item 17 – Approval of 2022-2023 Contract – Shelley Danaher, Orientation and Mobility Specialist**

Kathy Cannon, Special Education Director, presented the new contract for services provided by Shelley Danaher for students in the Butte School District.

Trustee Hepola made motion to approve, second by Trustee Dauenhauer. Motion carried unanimously.

**Item 18 – Approval of 2022-2023 Contract for CSCT Services with Western Montana Mental Health Center**

Kathy Cannon, Special Education Director, presented the contract for WMMH providing services at Butte High School and Whittier, which services some of the students with IEPs.

Trustee Hepola made motion to approve, second by Trustee Lee. Motion carried unanimously.

**Item 19 – Approval of 2022-2023 Board of Trustees Meeting Calendar**

Kevin Patrick, Director of Business Affairs, presented the Board meeting calendar to the Board for approval. Kevin explained that regular meetings will now be held at the East Middle School Library.

Trustee Hepola made motion to approve, second by Trustee Milodragovich. Motion carried unanimously.

**Item 20 – Approval of Authority for the Director of Business Affairs to Make End of Year Budget Transfers**

Kevin Patrick, Director of Business Affairs, explained the close out for the fiscal year is June 30<sup>th</sup>. Approval will eliminate the need for a Special Board meeting at the end of June to approve the transfers. A report at the July meeting will explain any transfers.

Trustee Lee made motion to approve, second by Trustee Hepola. Motion carried unanimously.

**Item 21 – Approval of Records Destruction**

Kevin Patrick, Director of Business Affairs, asked the Board to approval the disposal of payroll records that are passed the date to keep within the Schedule 7.

Trustee Hepola made motion to approve, second by Trustee Milodragovich. Motion carried unanimously.

**Item 22 – Approval of Individual Transportation Contracts/TR-4**

Jeremey Whitlock, Transportation, Building and Maintenance Director, explained the individual transportation contract where the family requests reimbursement.

Trustee Hepola made motion to approve, second by Trustee Milodragovich. Motion carried unanimously.

**Item 23 – Approval of Contract for Trash Removal with McGree Trucking**

Jeremey Whitlock, Transportation, Building and Maintenance Director, presented the contract with McGree Trucking for Trash Removal. Chair Ann Boston, asked about Emerson being picked up 11 times. Jeremey stated the price is correct, but that is wrong so he will get that corrected.

Trustee Hepola made motion to approve, second by Trustee Dauenhauer. Motion carried unanimously.



**Item 24 – Approval of Memorandum of Understanding with Butte Silver Bow-Hillcrest Elementary Discharge Plan**

Jeremey Whitlock, Transportation, Building and Maintenance Director, present the MOU with BSB regarding the installation of a dewatering well adjacent to Hillcrest Elementary.

Trustee Lee made motion to approve, second by Trustee Hepola. Motion carried unanimously.

**Item 25 - Approval of the 2<sup>nd</sup> Reading of Policy 2510 – School Wellness**

Judy Jonart, Superintendent, presented policy 2510 for approval. Ms. Jonart explained that the changes to this policy were identified at last month's meeting by Mr. Marthaller regarding school wellness.

Trustee Hepola made motion to approve, second by Trustee Milodragovich. Motion carried unanimously.

**Item 26 - Approval of the 2<sup>nd</sup> Reading of Policy 3403 – Extra/Co-Curricular Participation**

Judy Jonart, Superintendent, presented policy 3403 for approval. Ms. Jonart explained that the discipline steps have been updated in this policy.

Trustee Hepola made motion to approve, second by Trustee Dauenhauer. Motion carried unanimously.

**Item 27 - Approval of the 2<sup>nd</sup> Reading of Policy 3510 – School Sponsored Student Activities**

Judy Jonart, Superintendent, presented policy 3510 for approval. Ms. Jonart explained the new language was changed by the Legislature regarding the participation in school sponsored activities of unenrolled students.

Trustee Hepola made motion to approve, second by Trustee Lee. Motion carried unanimously.

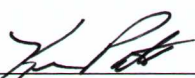
**Item 28 - Approval of the 2<sup>nd</sup> Reading of Policy 3612/3612P/3612F – District Provided Access to Electronic Information, Services, Equipment, and Networks**

Judy Jonart, Superintendent, presented policy, procedure and form 3612 for approval. Ms. Jonart explained that the word equipment has been added.

Trustee Hepola made motion to approve, second by Trustee Lee. Motion carried unanimously.

**ADJOURNMENT**

There being no further business to come before the board, Trustee Hepola moved to adjourn, second by Trustee Lee. Motion carried unanimously. Chairperson Boston adjourned the meeting at 5:33 p.m.

  
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District Clerk  
mke

  
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Chairwoman of Board of Trustees